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Job Description



Dept Behavioral Hlth& Dev Disb

Director of Eligibility - Job Number: ADM05FV

Job Posting: Jun 27, 2018 - **Closing Date:** Ongoing

Primary Location: GA-Fulton-Atlanta

Number of Openings: 1

Job: Administrative & Operations Support

Shift: Day Job

Advertised Salary: Paygrade P

Description:

Serves as subject matter expert on the diagnosis of intellectual and developmental disabilities (IDD) and eligibility for IDD services

Supervises all psychologists within the Division of Developmental Disabilities

Provides clinical consultation and oversight of the evaluations of eligibility for IDD services conducted by psychologists in the Division of DD

Conducts Division reviews of ineligibility determinations upon request

Coordinates with DBHDD legal staff on requests for fair hearings of ineligibility determinations

Advises DBHDD legal staff on questions from Georgia Medical Care Foundation on IDD eligibility

Conducts special reviews of eligibility of individuals in state mental health hospitals, community behavioral health services, or Department of Family and Children Services custody

Provides clarification on policies on eligibility for IDD services

Serves as subject matter expert on Autism Spectrum Disorder (ASD)

Assists with program and policy development for services for individuals with ASD

Provides clinical consultation in planning services for individuals with Autism Spectrum Disorder

Responds to policy, programmatic, and clinical inquiries from department, division, and regional field office staff

Provides clinical expert advice and direction for department and division staff

Researches and advises direction for Division of DD on IDD program and policies

Develops briefing papers for DBHDD senior leadership to support decision making

Reviews, edits, and comments on new and revised DBHDD policies and revised standards

Researches national trends in service delivery for individuals with developmental disabilities to inform program and policy development in the Division

Develops and cultivates relationships with a wide variety of national and state contacts to facilitate accomplishing division goals and objectives

Analyzes proposed legislation for impact for developmental disabilities

Responds to questions or surveys from other states or organizations and participates in conference calls and meetings as requested

Qualifications: Psychologist (Ph.D. or Psy.D.), licensed or licensed-eligible as a psychologist in Georgia, 5 years of experience in psychological assessment of individuals with intellectual and developmental disabilities

WE RESERVE THE RIGHT TO CLOSE THIS POSTING AT ANY TIME

Qualifications:

Bachelor's degree from an accredited college or university in a related field AND Five years of experience managing professional level staff OR Nine years of experience AND Five years of management experience at the level equivalent to area of assignment OR Five years of experience at the lower level Sr Mgr, Business Ops (GSM012). Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Preferred Qualifications - External:

Training and experience in the psychological assessment of autism spectrum disorder

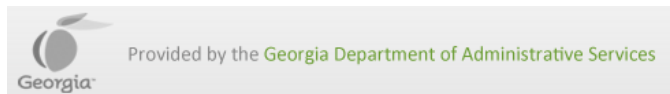
2 years of experience in service planning or delivery for individuals with intellectual and developmental disabilities

1 year of supervisory experience.

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