

Executive Officer - Iowa DHS, Des Moines, IA

Iowa's Department of Human Services, Division of Mental Health and Disability Services in Des Moines is seeking an **Executive Officer** to assist with directing services in Iowa's state facilities for individuals with an intellectual disability. **This Executive Officer will serve as a liaison between the agency Division Administrator and facility leadership teams to identify common issues and solutions to improve service performance outcomes for one or many facilities.**

This position acts at the behest of the Division Administrator to work collaboratively and supportively with state operated facilities to ensure quality standards are met and quality services are provided which meet or exceed treatment standards. This includes, but is not limited to: compliance to federal and state laws, regulations, policies and practices; interaction with other entities such as the Office of the Attorney General, Department of Inspections and Appeals surveyors, and protection and advocacy; monitoring facilities' budgets in collaboration with Department budget staff; coordination with other Division facility support staff and maintaining accurate and current Department policies and procedures; and overseeing appropriate admission and discharge of individuals served.

Preference will be given to degreed candidates with progressive experience within an organization focused on serving ID populations. Qualified candidates will have a four year degree and four years of experience within program administration, development, or operations with a minimum of one year of full-time experience in delivering or coordinating services for individuals with an intellectual disability.

Salary is commensurate with education and experience: \$ 59,009 - \$ 91,250

For consideration, complete State of Iowa application and attach a cover letter and resume highlighting your experience: <https://www.governmentjobs.com/careers/iowa>

Candidate review will begin 6/15/18