



STATE OF OREGON
invites applications for the position of:
Principal Executive/Manager G (Director of Stabilization and Crisis Unit)

JOB CODE: DHS18-1756

**OPENING
DATE/TIME:** 10/26/18 12:00 AM

**CLOSING
DATE/TIME:** Continuous

SALARY: \$7,426.00 - \$10,936.00 Monthly
\$89,112.00 - \$131,232.00 Annually

JOB TYPE: Permanent

LOCATION: Salem, Oregon

AGENCY: Human Services-Seniors & People with Disabilities

DESCRIPTION:



DHS18-1756

This recruitment will **remain open until filled** and the hiring manager may choose to close it at any time. **The first review of applications will occur on November 16, 2018.** Therefore, at the agency's discretion, **application materials received after November 16, 2018, may not receive consideration.**

The Oregon Department of Human Services (DHS) is seeking a progressive and experienced Director for the Stabilization and Crisis Unit (SACU).

The Oregon Department of Human Services helps Oregonians achieve independence, health and safety by:

- Protecting children who come into our care because of abuse or neglect and supporting their success in school.
- Providing services to assist seniors and people with physical/intellectual/developmental disabilities to live as independently as possible.
- Helping low-income Oregonians create pathways out of poverty.
- Assisting families to achieve and maintain safety and stability.

This position is located in **Salem, Oregon**. It is executive service and is not represented by a union.

Responsibilities

The Stabilization and Crisis Unit (SACU) Director must assure that health safety and service outcomes are met for people living in SACU homes, manage direct care staffing and work with county partners and Union leaders. The Director provides oversight of all aspects of SACU operational regulatory requirements as a state operated Home and Community Based setting for people with Intellectual and Developmental Disabilities (I/DD). The position provides budget, personnel and management oversight.

Working Conditions

The SACU Director will travel throughout the state (30%) connecting with people served, staff, supervisors and management. The remaining time will be spent in office settings at the SACU Central Office or the ODDS Office both are located in Salem, OR.

Minimum Qualifications

No less than: 6 years of management experience in a public or private organization which included responsibility for **each of the following**:

- a) development of program rules and policies,
- b) development of long- and short-range goals and plans,
- c) program evaluation and
- d) budget preparation.

Requested Skills

- Experience leading an agency that supports people with I/DD and people who are dually diagnosis (I/DD and MH)
- Experience managing a large, decentralized workforce.
- Experience working collaboratively with organized labor.
- Experience in management, leadership, and supervising a large diverse team.
- Excellent oral and written communication skills
- Experience building and maintaining strong relationships
- Excellent organizational skills

How to Apply:
Go to our jobs website at:
<http://www.oregonjobs.org>

1. Attach your resume: (**Title the resume as: Resume DHS18-1756**) This must clearly describe your experience, skills and/or knowledge related to the requirements of the position and demonstrate that you meet the minimum requirements of the position as listed above.
2. Attach your cover letter: (**Title the cover letter: PEMG DHS18-1756**) This must clearly address each of the requested skills listed above, as well as addressing the above listed qualifications, a) b) c) d) and the responsibility you had in these areas. The experience must relate to the duties, oversight and focus on outcomes required for this position.

Note: the work history section of the application has been removed as we are asking all applicants to submit a resume and cover letter.

Failure to submit the required resume and cover letter may remove your application from consideration. Qualified applicants whose background most closely matches the requested skills will be invited to interview.

ADDITIONAL INFORMATION:

*****EXCITING NEWS...COMING SOON*****

The State of Oregon is implementing a new Human Resource Information System (HRIS), **Workday**. **Workday** will provide the latest technology in the areas of recruitment and retention.

[Applicant E-Recruit Help and Support](#)

This quick help guide can also be found on the State Jobs Page by clicking in the Applicant E-Recruit FAQ's then click on Applicant Profile Maintenance.

E-Recruit technical support: support@governmentjobs.com

[Information on Veterans' Preference points](#)

Questions and inquiries regarding this recruitment may be directed to:

Cari Stuckart, *Workforce Recruitment Consultant*

Carissa.Stuckart@state.or.us

DHS will communicate with all applicants via e-mail.

DHS has a commitment to diversity, multiculturalism and community. We actively engage in recruiting and retaining a diverse workforce that includes members of historically underrepresented groups. The State of Oregon is committed to affirmative action and equal employment opportunities.

If you need an alternate format of the application or assistance to participate in the hiring process please contact our ADA Office at, ADA.DHS@dhsola.state.or.us

If you are offered employment, the offer will be contingent upon the outcome of an abuse check, criminal records check and driving records check, and the information shall be shared with the DHS, Office of Human Resources (OHR). Any criminal or founded abuse history will be reviewed and could result in the withdrawal of the offer or termination of employment.

PLEASE CONSIDER JOINING US!

VISIT OUR AGENCY

WEBSITE AT:

<http://www.oregonjobs.org>

OUR OFFICE IS LOCATED

AT:

500 Summer Street NE, E22

Salem, OR 97301-1099

503-945-5698

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PRINCIPAL EXECUTIVE/MANAGER G (DIRECTOR OF
STABILIZATION AND CRISIS UNIT)

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